



## Completing the Match Report Form

### Before the game:

**HOME team** – please pass sheet to visiting team in plenty of time to allow completion prior to game. Try to avoid leaving till last moment when all are engaged in warm up routine etc.

### **BOTH teams:**

1. Complete your list of players for the fixture including their shirt number. The completed match form should be handed to the umpires 10 minutes before the scheduled start of the game.

### After the game:

#### **HOME team:**

1. Ensure that this form is completed clearly and fully including entering any goals scored and any cards awarded for both teams and ensure that it is signed by both captains and umpires.
2. Submit the result of the match to the Fixtures Live results service. The captain needs to login as a Club Member and enter the result
3. **Return** this form to arrive no later than the **Wednesday following the match** by email to

Premier Division and Divisions 1,2 and 3 – Julie Bradshaw - [ladiesleague@sussexhockey.co.uk](mailto:ladiesleague@sussexhockey.co.uk)

### **FAILURE TO COMPLY WITH THE ABOVE WILL INCUR £10 FINE**

Captains should familiarise themselves with the League Rules and are reminded that they are responsible for the behaviour of their team and supporters towards visiting teams and officials.

The home team should be able to summon emergency First Aid assistance if required.

The home team are responsible for hospitality. Please ensure all players, officials and any spectators know where all the relevant facilities are, including the location of post-match 'teas'.

### PLEASE – PLAY WITHIN THE LEAGUE RULES

**Feedback:** please use the space below for any further information on the match.

Comments by HOME TEAM	Comments by UMPIRES
Comments by AWAY TEAM	